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Confirmation Number

**Customer Information**

Full Name	Phone Num.	Fax Num.
Address		

**Charter Information**

Depart Date & Time	Return Date & Time	Est. Hrs.
Trip Origin	Destinations	Total Charges

**(Clients' initials in front of each clause constitute a binding agreement to the terms and conditions, and an understanding of consequences in case of breach.)**

- \_\_\_\_\_ Client authorizes Adorian Executive Transportation to charge a non-refundable 50% deposit at the time of reservation, with the remaining balance due within 15 days of departure; and liable for any and all damage(s) caused to the vehicle sustained during client's trip
- \_\_\_\_\_ Suitcases, boxes or items with sharp objects are not allowed in the coach proper. They need to be stowed below in the cargo compartment.
- \_\_\_\_\_ All persons are required to remove shoes prior to reclining on bunk beds or couches, and windows must be closed while coach is moving.
- \_\_\_\_\_ There is to be no litter thrown out from windows, jumping on the seats, standing or wandering about the cabin while the coach is moving.
- \_\_\_\_\_ No food or beverages without prior approval.
- \_\_\_\_\_ Although smoking is not allowed anywhere in the coach, drinking of alcoholic beverages is limited to adults 21 and over ONLY.
- \_\_\_\_\_ The chauffeur maintains the right to stop the coach and alert authorities (if need be) should anyone be caught smoking; using illegal drugs; fighting; or behave in a conduct he/she considers inappropriate
- \_\_\_\_\_ Animals are NOT allowed in the coach.

**Fees & Service Charges**

- \_\_\_\_\_ On overnight hotel stays, client agrees to pre-pay for chauffeur’s accommodations, and costs associated with parking expenses and tolls as (and when) they occur.
- \_\_\_\_\_ There is a discretionary \$200.00 spillage fee; and a mandatory coach cleaning fee of \$150.00, due and payable in cash, at the end of the trip.
- \_\_\_\_\_ Client agrees to pay for: all damages to the inside of the coach; any overtime due to the chauffeur – calculated at \$100 for every 30 minutes; and any unscheduled detours from written itinerary calculated at \$100.00 per detour and \$3.50 per mile; and as such authorizes all charges to be applied to credit card on file, without pre-signing the charge draft slip.

**Disclaimer**

Adorian Executive Transportation is not responsible for any items left in the vehicle, or for the safe-keeping of any item. Except in the case of a willful misconduct or gross negligence of company, its agents and/or employees, client hereby waives any and all claims against company, its agents and/or employees for injury, loss or damage, including consequential damages to client’s(‘) person or property from whatsoever cause

**Cancellation Policy**

There is a cancellation fee of 20% of the total reservation if made within 30 days; and 50% if made less than 15 days to the trip.

**DEPOSITS AND PAYMENTS ARE NON-REFUNDABLE AND  
NONTRANSFERABLE**

By my signature below, and initials on all clauses above, I agree to all terms and conditions of the foregoing contract.

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date